



**Sheldwich Primary School PTFA
Extraordinary General Meeting**

Date: 12th January 2026
Time: 9:00pm
Place: School Music Room

Present: Helen Wiltshire (Chair)
Jennie Diddams (Treasurer)
Anchen Lintott (Secretary)

The meeting was opened at 9.02am.

ParentKind Constitution

Mrs Diddams confirmed that following the AGM in September and the agreement by all Trustees and Committee members to adopt the ParentKind Constitution, she has contacted the Charities Commission to make the relevant changes. The Charities Commission have confirmed their formal consent under s.280A of the Charities Act 2011 that they are happy with the changes as outlined below and that the PTFA need to pass a Trustee Resolution with a majority agreement.

Mrs Diddams confirmed that as all members present were in favour of adopting the ParentKind Constitution at the AGM in September 2025, no further meeting needs to take place with the members to reobtain approval.

Mrs Diddams outlined that we would be adopting the ParentKind Constitution but that the specific key changes, as communicated to the Charities Commission, are as follows:-

Benefit Clause

3. POWERS

The committee members/trustees have the following powers, which may be exercised only in promoting the charity's purpose ('objects'):

- 3.1 To provide advice
- 3.2 To publish or distribute information
- 3.3 To co-operate with other bodies
- 3.4 To raise funds (but not by means of permanent trading)
- 3.5 To acquire or hire property of any kind
- 3.6 To make grants or loans of money and to give guarantees
- 3.7 To set aside funds for special purposes or as reserves against future expenditure
- 3.8 To deposit or invest funds in any lawful manner (but to invest only after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification)
- 3.9 To take out public liability and personal accident insurance to cover association meetings, activities, committee members/trustees, to insure the association's property against any foreseeable risk and take out other insurance policies to protect the association where required.

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- 3.10 To employ paid or unpaid agents, staff or advisers
- 3.11 To enter into contracts to provide services to or on behalf of other bodies
- 3.12 To pay the costs of forming the association
- 3.13 To obtain and pay for goods and services as are necessary for carrying out the work of the charity
- 3.14 To consult parents on their views
- 3.15 To open and operate bank and other accounts as the committee members/trustees consider necessary
- 3.16 To do anything else within the law that promotes the objects BUT the committee shall not undertake any activity in the school premises without the consent of the headteacher.

Charity's Objects Clause

The object of the association is to advance the education of pupils in the school in particular by:

- 1. Developing effective relationships between the staff, parents and other associated with the school
- 2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Charity's Dissolution Clause

13. Dissolution

13.1 The association may be dissolved by a resolution presented at an EGM or an AGM where this is included in the notice of the meeting. The resolution must have the agreement of two-third of those voting and must give instructions for the disposal of any assets remaining after paying the outstanding debts and liabilities of the association.

13.2 The net assets shall not be distributed among the members of the association but will be given to the school for the benefit of the pupils of the school. In the event of the school closing any remaining funds could be distributed to a neighbouring school or schools as selected by the committee.

13.3 If it is not possible to dispose of assets as described in clause 13.2 then the assets can be given to another charitable cause provided that the cause is within the objects of the association.

13.4 The committee members/trustees must notify the Charity Commission promptly that the association has been dissolved. The committee members/trustees must comply with any request from the Commission including providing the association's final accounts.

Resolutions

A resolution was passed to confirm the above changes to our Constitution and was agreed by all 3 Trustees unanimously. Mrs Diddams noted to please refer to the September 2025 AGM for the members resolution agreeing to adopt the ParentKind Constitution. The Trustees should note that Mrs Diddams has kept a copy of the Charities Commission's consent for these changes should anyone wish to refer back to them in the future.

There being no other business the meeting was closed at 9.15am.

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